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|  | **Below Standard**  **(50)** | **Progressing**  **(70)** | **Proficient**  **(85)** | **Exemplary**  **(100)** |
| **Expository Essay FORMATTING**  **Grade** | Student correctly did **less than 5**  of the following:   * use Arial or Times New Roman size 12 font * set document to double line spacing * type name and class period in upper left hand corner * include a centered title on the line underneath name and class period * use “Tab” to indent * *italicize* thesis * left align all paragraphs * limit length to 1 page or less | Student correctly did **only 5** of the following:   * use Arial or Times New Roman size 12 font * set document to double line spacing * type name and class period in upper left hand corner * include a centered title on the line underneath name and class period * use “Tab” to indent * *italicize* thesis * left align all paragraphs * limit length to 1 page or less | Student correctly did **6 or 7** of the following:   * use Arial or Times New Roman size 12 font * set document to double line spacing * type name and class period in upper left hand corner * include a centered title on the line underneath name and class period * use “Tab” to indent * *italicize* thesis * left align all paragraphs * limit length to 1 page or less | Student correctly did **ALL** of the following:   * use Arial or Times New Roman size 12 font * set document to double line spacing * type name and class period in upper left hand corner * include a centered title on the line underneath name and class period * use “Tab” to indent * *italicize* thesis * left align all paragraphs * limit length to 1 page or less |

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